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ABSTRACT

This handbook, based on the U.S. Department of Labor's "Occupational Outlook Handbook," is a book for children describing the work people do for their self-worth as well as for income to pay their bills. The guide describes 196 jobs, organized within the following job clusters: (1) executive, administrative, and managerial; (2) professional specialty; (3) technicians and related support; (4) marketing and sales; (5) administrative support; (6) service; (7) agriculture, forestry, and fishing occupations; (8) mechanics, installers, and repairers; (9) construction; (10) production; (11) transportation and material moving; and (12) youth jobs. For each job title, the following information is provided: job description, working conditions, education and training, job outlook, average earnings, related jobs, subjects to study now and later, getting ready and places to go to observe, and addresses to write to for more information about the careers. The book is indexed by job title. (KC)

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